

# Innovative Solutions That Add Value to Your Benefits Program and Protect Your Bottom Line



## Total Administrative Services Corporation (TASC)

Employers across the nation are reducing their administrative hassles by outsourcing their employee benefits administration to TASC. These wise business owners free-up time and scarce resources so they can focus more on business strategy, and less on business management.

TASC provides quality third-party administration you can count on for all of your employee benefits needs! Our innovative products and services provide a streamlined solution for every benefit program and ensure consistent Client satisfaction.

## Our Products and Services



### FSA, HSA, and SIMPLE Cafeteria Plan Administration

- Medical, Dependent Care, and Transportation options.
- Convenient TASC Card for Participants and Dependents.
- E-mail and text notifications for Participants.



### Health Reimbursement Arrangements (HRA)

- Medical, Dental/Vision, and Pharmacy options.
- Customized plan designs for businesses of all sizes.
- Industry-leading, fast and accurate reimbursements.



### COBRA Continuation Administration

- All COBRA administrative procedures mandated by DOL.
- Initial DOL Notice for enrolled employees.
- Payment collection.



### FMLA Administration

- Full review of employee eligibility and entitlement.
- Employee leave tracking (to control cost of employee benefits).
- Guidance on company leave policies.



### ERISA Compliance Management

- Comprehensive Plan Document and Summary Plan Description.
- All DOL forms (SMM and SAR).
- Guidance on disclosing required information to employees.



### Retiree Billing

- Enrollment assistance and materials.
- Complete recordkeeping for premium payments.
- Seamless coordination with insurance carriers.

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